

VOSH/INTERNATIONAL RECOMMENDED PROTOCOLS FOR VOSH STATE AND REGIONAL CHAPTERS

The following protocols are to be regarded as a "best practice" for the fiscal and archival administration of State and Regional Chapters (referred to jointly as "Regional" Chapters) and may be amended by the Board of Directors using the Bylaw amendment procedure.

A. Each Regional Chapter shall pay that Chapter's VOSH/International Membership Dues no earlier than October 1st and no later than December 31st. Payment should be made to the VOSH/International Treasurer. Payment must be made in timely fashion in order for that Regional Chapter to be considered as an Active Regional Chapter affiliated with VOSH/International for the following year.

B. Each Regional Chapter is encouraged to make a per capita donation to VOSH/International on behalf of each Regional Chapter member. Payment of such donations should be made at the time of submitting an Annual or Supplementary Chapter Membership Roster. The amount of such optional per capita donation shall be announced from time to time by the Executive Committee.

C. Every Regional Chapter shall file a Status Report with VOSH/International's Secretary at the end of VOSH/International's Fiscal Year, or on or before December 31. Said Annual Report shall contain the following information:

1. A current roster of all officers of said Regional Chapter, with contact information, including email addresses.
2. A current roster of membership of said Regional Chapter. All members reported on that roster should be considered members of VOSH/International for the following year. A Regional Chapter may file a supplementary membership list with the VOSH/International Secretary during the months of May and June of each year. Such supplementary list may report members of Regional Chapters who have joined the Regional Chapter since that Regional Chapter filed its preceding Roster. Regional Chapter members listed on such supplementary Roster shall be considered as members of VOSH/International for the balance of the current fiscal year.

3. A listing of all VOSH clinics and mission trips scheduled for the upcoming year, including the trip leader and his or her email address. This listing shall be supplemented, as necessary, during the year or upon request of the VOSH/International Board.

D. VOSH/International provides the following services and assistance to its Regional Chapters, although said services and assistance may change from time to time, as determined by the VOSH/International Board of Directors:

- Honor vision 2020
- Form and unify chapters
- Recruit members
- Have presence in exhibit halls
- Source of funding
- Promote student activity
- Maintain partnerships
- Conduct the annual meeting
- Document missions
- Conduct surveys
- Manage newsletter
- Manage website
- Manage electronic letter
- Message board for chapter assistance
- Develop sustainable eye clinics
- Collect equipment for international schools/clinics

E. A Regional Chapter which follows the requirements above shall be considered a Regional Chapter in good standing with VOSH/International as of January 1st of the fiscal year for which dues payments and filings are timely made. Regional Chapters not in compliance with said requirements shall come into good standing with VOSH/International and the members of such Regional Chapters shall become members of VOSH/International, when such Regional Chapter achieves compliance said requirements.

Ratified by the VOSH/International Board of Directors this 14th day of December, 2011.